



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1. Name of the Institution

Mahila College, Chaibasa

- Name of the Head of the institution **Dr Loke Nath**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **8340621401**
- Mobile No: **8340621401**
- Registered e-mail **mahilacollege8@gmail.com**
- Alternate e-mail **mahilacollege8@gmail.com**
- Address **Near Post Office**
- City/Town **Chaibasa**
- State/UT **Jharkhand**
- Pin Code **833201**

2. Institutional status

- Affiliated / Constitution Colleges **Constiuent**
- Type of Institution **Women**
- Location **Urban**
- Financial Status **UGC 2f and 12(B)**

- Name of the Affiliating University **Kolhan University, Chaibasa**
- Name of the IQAC Coordinator **Sanjay Kumar Sinha**
- Phone No. **9934572046**
- Alternate phone No. **7257826629**
- Mobile **9934572046**
- IQAC e-mail address **arpitsumantoppo@gmail.com**
- Alternate e-mail address **arpitsumantoppo@gmail.com**

3. Website address (Web link of the AQAR (Previous Academic Year))

<https://mahilacollege.in/wp-content/uploads/2022/12/AQAR2021.pdf>

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

<https://mahilacollege.in/wp-content/uploads/2023/09/academic-calendar-for-the-year-2021-22.pdf>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C	Nil	2004	16/09/2004	15/09/2009
Cycle 2	B	2.14	2017	22/02/2017	21/02/2022

6. Date of Establishment of IQAC

20/01/2015

7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	Nil	Nil

8. Whether composition of IQAC as per latest NAAC guidelines

Yes

- Upload latest notification of formation of IQAC

[View File](#)

9.No. of IQAC meetings held during the year 2

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? No

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1) IQAC took initiative to organised workshop, seminar at department level. After successful conduction of departmental level proposal made for the National Level. 2)IQAC conducted several awareness programs on like road safety week, counselling to the students after Covid 19, Water Day, Ozone day, Earth Day etc. 3)IQAC always encourage students to prepare themselves for various National level competitive examination as well as higher study under banner of career counselling. 4)IQAC organizes meeting of college lable to discuss on development aspects and all its dimensions under chairmanship of principal with the members. 5)IQAC has played significant and distinguish role to make success also activities like Inter College tournament, Observation of National festival, Jharkhand Establishment Day etc. All the staff are encouraged to attend Seminars, Workshops, Conferences etc. so faculty attended National level workshops, Conferences and Seminars during this academic year. Students are also encouraged to undertake students study project and Higher studies. Skill development program are organised for development of skills among students of the college. The IQAC of the paves the ways for the overall development of the students by organizing number of activities.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
1)Organized counselling session for students.	Target completed
2)Organized Workshop on NEP 2020.	Target completed
3)Health Check-Up Camp.	Target completed
4)Organized National festivals for National Unity	Target completed
5)NSS volunteers were motivated for social work so that their personality could be developed.	Target completed

13. Whether the AQAR was placed before statutory body? **No**

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

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• Name of the Head of the institution	Dr Loke Nath
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	8340621401
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• Affiliated / Constitution Colleges	Constiuent
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• Location	Urban
• Financial Status	UGC 2f and 12(B)
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• Phone No.	9934572046

• Alternate phone No.	7257826629				
• Mobile	9934572046				
• IQAC e-mail address	arpitsumantoppo@gmail.com				
• Alternate e-mail address	arpitsumantoppo@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	https://mahilacollege.in/wp-content/uploads/2022/12/AQAR2021.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://mahilacollege.in/wp-content/uploads/2023/09/academic-calendar-for-the-year-2021-22.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C	Nil	2004	16/09/2004	15/09/2009
Cycle 2	B	2.14	2017	22/02/2017	21/02/2022
6.Date of Establishment of IQAC			20/01/2015		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		
9.No. of IQAC meetings held during the year			2		
• Were the minutes of IQAC meeting(s) and compliance to the decisions have			Yes		

been uploaded on the institutional website?	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> If yes, mention the amount 	
11. Significant contributions made by IQAC during the current year (maximum five bullets)	
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5)NSS volunteers were motivated for social work so that their personality could be developed.	Target completed
13.Whether the AQAR was placed before statutory body?	No
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Nil	Nil
14.Whether institutional data submitted to AISHE	
Year	Date of Submission
2022-2023	11/01/2023
15.Multidisciplinary / interdisciplinary	
16.Academic bank of credits (ABC):	
17.Skill development:	
18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)	
19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):	

20.Distance education/online education:	
IGNOU Study Centre Mahila College, Chaibasa running as a distance education	
Extended Profile	
1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	21
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	2110
File Description	Documents
Data Template	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	1266
File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	701
File Description	Documents
Data Template	View File
3.Academic	
3.1	21

Number of full time teachers during the year		
File Description	Documents	
Data Template	View File	
3.2	44	
Number of Sanctioned posts during the year		
File Description	Documents	
Data Template	View File	
4.Institution		
4.1	29	
Total number of Classrooms and Seminar halls		
4.2		
Total expenditure excluding salary during the year (INR in lakhs)		
4.3	48	
Total number of computers on campus for academic purposes		

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Mahila College, Chaibasa is a Constituent unit of Kolhan University, Chaibasa, Jharkhand. Mahila College, Chaibasa has introduced CBCS system in the year 2017 & our college has adopted this system also. In this system six mid semester exams & six final semester exams are held under graduate programme, four mid semester exams and four final semester exams are held in Post Graduate programme and four mid semester and four final semester exams are held in B.Ed. programme. Classes are run according to academic routine & Calendar. There is a master routine prepared by all deptt. There is a separate student attendance register. Deptt. make a discipline for all the students to maintain at least 75% attendance. Practical classes. Educational tour, field work, school internship is a normal activities by deptt. Students of

B.Ed., Geography deptt., And Zoology deptt have been attending field trip in every session & submit their reports. All students prepare Power point presentation & performing well. IQAC has enhanced the quality in the campus not only among the teachers but also among the students.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	http://mahilacollege.in/

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

An academic Calender prepared by the Institution under the supervision of IQAC. When Kolhan University published the academic calender & Holiday list, the college with the help of this calender prepare all schedule. The hard copy of this calender is served to all departments head and the concerned teachers. It is also posted in the college website. This calender commits of various events and activities like NSS. Tentitive schedule of Internal/ External examination, field visit, National level programme, programme on social issues, holidays. Some activities, Seminars, Workshops are exceluded from this calender because it is organised in short notices. Internal Semester examinations are conducted as per schedule as out lined in the academic calender, but final semester examinations date are announced by the University so the tentitive date of this exaccan be given in academiccalender . The academiccalender is printed and pasted not only in the examination department but also in various deptt notice board.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	http://mahilacollege.in/

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating B. Any 3 of the above

University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

21

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

Mahila College, Chaibasa being a women's college the institution maintain a number of cells like women's welfare cell, Gender sensitivity committee / Anti sexual Harassment Cell, Anti Ragging Cell, Grievance and Redressal cell to address cross cutting issues related to gender. Environmental studies are part of the curriculum. All the members of the institution as well as students are maintain discipline to aware and to keep a lush green environment. All are respecting each other by saluting greeting etc. Also our college areas and adopted village through NSS wings ,how to keep a healthy environment, disease free environment, avoid to use plastic bag, to use dustbin and many more. All of the members are highly entrusted and devoted towards their responsibility..

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

02

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	No File Uploaded

1.3.3 - Number of students undertaking project work/field work/ internships

200

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

D. Feedback collected

File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

2110

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1906

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The Institution access the learning level of the students and organizes special programmes for advanced learners and slow learners by holding tutorial and remedial classes. The advanced learner also extent support and cooperation to the slow learners by sharing their notes and guiding them in their project & assignments, Mid sem exams, class test, practical and viva, projects, Assignments are methods used for assessing the learning level of the students. During the pandemic period all the process was done on online mode. frequently Online class taken by the all teachers.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2110	22

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The College lays emphasis on students -Centric teaching learning process by adopting methodologies such as practical examinations, project work, internship etc. where students get first hand knowledge of their specific abilities, develop skills and clarify

their queries. Group discussion, Debate, Seminar is encouraged which helps in promoting participative learning and problem solving skills of the students. During the pandemic period all the process was done on online. Frequently online classes taken by all the teachers.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT has been used individually by the faculties of Mahila College, Chaibasa during the Covid period and there after. All teachers at Mahila College, Chaibasa use ICT enabled looks like power point presentations, Self-centered audio-video tutorials, learning management systems like Google classrooms, social media like YouTube and whatsapp and online teaching application like, zoom Google meet etc for conducting UG, PG and Vocational courses. In addition to the curriculum seminars, debates and quizzes were arranged by the faculty so that the students could be intellectually benefited. Video lectures were uploaded on the faculties on YouTube channel, which is available on the college website in the form of a digital library being used by the students even today.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

28

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

22

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

01

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	No File Uploaded

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

203

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The Institution emphasizes on curriculum based continuous internal assessment and evaluation to accurately identify a student's pattern of performance and growth. The performance & evaluation of students is done based on mid semester assessments and end semester assessment. The Schedules of internal or mid semester exams are communicated to the students and faculty by the principal. They are evaluated and marks obtained are maintained in the Register. Marks are also assigned for project and assignments. The cumulative marks which includes mid-semester marks, project evaluation marks and attendance marks are entered in marks foil sent by the university before the End semester University examination. Besides mid sem and end sem, each department conducts class test, quizzes, practical & viva, project & Assignments. Continuous assessment a form of educational examination that evaluates a student's progress throughout a prescribed course.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Specific cases of students relating to internal examination related grievances deal by the head of department concerned with departmental colleagues and the matter is reported to the principal. Retest and re-examination is conducted as and when required for improvement. Regular monitoring, personalized counseling, Academic guidance and examination related guidance

is given to the students from time to time so that they are well prepared with the examination pattern.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The performance of students was judged through evaluation process both internally and externally the college authority has responsible to conduct internal examination based on curriculum. Before beginning of the course, information message was passed to each and every students of the department through induction meeting. The students were aware on course structure and distribution of marks, The course details was presented through paper point by the Head of the respective departments during the course, students were assigned project work & field work.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

As the programme outcomes (POs) and course outcomes (COs) one essential components of any institution, so the institution has focuses on such enrichment to improve the POs, the teachers are using constructivist approach and learner centred approach. Semester examination and internal examination are direct measures of assessing students learning outcomes and course outcomes. Placement Cell of the College is active to provide campus as well as campus placement. All the courses were evaluated internally as well as externally. The progress of students performance is increasing gradually from all the department from some of the departments of the college also topped is University examination.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

620

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[NA](#)

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

NIL

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	No File Uploaded

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

01

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The College organizes a number of extension activities in the neighborhood community to create awareness and sensitize the students towards community and societal need. The National Service scheme of Mahila College, Chaibasa having four units and programme officers lead the students in offering their services to the neighbourhood community & adopted village. Even during the lockdown the NSS Volunteers sensitized the neighborhood community on safety measures, wearing of mask, frequent hand washing, cleanliness and hygiene and maintaining social distance. Food was distributed by the volunteers. Volunteers provided free education in remote area of West Singhbhum District. NSS organizes awareness drives on social issues like General Cleanliness, tree plantation, water Conservation, Beti bachoo-Beti padhao, from time to time

Road safety awareness, Aids awareness drives etc. Gender Sensitization programme. It promotes institute neighborhood relationship, leadership skills in the students and instill & Self confidence.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

60

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	No File Uploaded

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

100

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

02

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

01

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College infrastructure has two wings namely Administrative building and Academic building. The Administrative building and equips with number of Computers as computing equipment well equipped furniture, equipped separate rooms, Principal Chamber, IQAC room, Account section, General counters, Solar battery storage, staff common room, examination block etc. Secondly, Academic building is categories as Arts Block, Science Block, Vocational (B.Ed.) Block & ICT block. All blocks are equipped with computers & projectors. The College has Language laboratory, ICT Laboratory with Wi-Fi connectivity. The Science laboratories having adequate instrumentation facilities, also for social science laboratories too. The college having ramp for divyaang persons. Playground, Jalminar, waiting shed, open field sitting shed etc are available inside the campus of the college. Safe drinking water facilities, appropriate sitting arrangement in the classrooms of all the departments , Multipurpose hall is regularly used to conduct workshop, seminar, symposium and different co-curricular activities. Teachers are using ICT resources.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution is organising different activities like National Youth Day, Teachers' Day, National Womens' Day, International Yoga Day, National festivals, Human Rights Day etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://mahilacollege.in/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

10

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

10

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Integrated Library Management System Not available.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

219

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The academic building of the college provides access to internet service (Rail-Tel) through LAN and Wi-Fi with download speed of mbps 23.6 and upload speed 0.45 mbps.number of Wi-Fi access points were also increased. all classrooms have access to wifi facility. Hardware upgradation and procurement of new computer system with latest configuration , projectorsetc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

48

File Description	Documents
Upload any additional information	View File
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution C.10 - 30MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Almost core is taken to ensure proper use of physical Academic and support facilities available in the college. Our College management is to provide quality education to the rural and urban and tribal students specially women. Our college has created a learner centric environment .The institution has security arrangement with guards working day and night. The college has adequate classrooms and multipurpose hall and ICT facilities. The

college has own language lab and may well equipped laboratories. The institute maintains green and clean ecofriendly campus with solar power grid installation on academic building energy consumption. The institution has appointed staff to maintain cleanliness of the campus with the indoor and outdoor sports facilities and regular training in sports. students have won in various sports under university level..02 water tower (JAL MEENAR) in the college campus. Sanitary Napkin vending machine are available for the students. Canteen, Common room and book facilities are proposed by the college authority.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://mahilacollege.in/

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1573

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	No File Uploaded

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

C. 2 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent

A. All of the above

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

25

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

250

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

02

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institution is dedicated to the cause of grooming young girls by providing them education and supporting them in every possible way to nurture their personalities. The institution has a well structured system which ensures the participation and representation of students in all the curricular and extra curricular activities organized by the Institution. Various department selects students representative who are instrumental in the online dissemination of information and the planning and execution of online co-curricular and extra curricular activities through virtual platforms like zoom, Google meet. Committee representatives who are actively contribute to the overall success of the various events and programmes. The students representatives regularly coordinate with the teachers and under the guidance and supervision of the Principal. Independence Day, Republic Day, Constitution Day, Rashtriya Ekta Diwas, Hindi Diwas, International Yoga Day, NSS Activities etc. are successfully organized through the active participation of the students. In this way the talent, creative skills and the leadership traits of the students were nurtured and students were empowered even during the pandemic situation.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

09

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

There is no registered alumni association of our college however a functioning Alumni Association is working for the welfare of the institution. Alumni has worked for plantation in the college campus. Time to time alumni has organized awareness programmes like environmental awareness, health check up camp, slum area visit and distribution of study materials, sanitation, gender issues etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision : "Transform the less privileged rural women into a Potential Human resource compatible to changing global socio-economic milieu through effective learning, teaching & extension." "To create a student-focused learning environment where the humanities and natural and social sciences establish a broad base of inquiry, where disciplinary and independent studies provide learning depth, and where applied studies in both the general studies and majors' curricula require students to link theoretical understanding with contemporary issues and challenges facing Asia and the world." "To focus student learning on the acquisition of intellectual abilities, reflective personal growth, leadership abilities, and a service-oriented outlook."

Mission : To educate women to become highly motivated and effective professionals, leaders, and service-oriented citizens. To provide a vibrant and diverse residential learning community where highly talented women and those with uncommon potential from many cultural and religious backgrounds can grow both intellectually and personally. To ensure emancipation of women through quality education. To eradicate rural poverty with focus on women education. To Endeavour for effective channelization of the potentialities of human resources through optimal utilization of available resources. To inculcate the spirit of cooperation and healthy competition amongst the students. To channelize the energy of students towards creativity, team spirit and service with dedication, devotion and discipline. To assist in character building by propagating human and ethical values in the students.

File Description	Documents
Paste link for additional information	http://mahilacollege.in/
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College Promotes a culture of decentralization and participative management through the formation of different group and committees like Steering Committee, College development Committee, Purchasing Committee, Infrastructural committee. Women welfare/Safety committee/ ST/Sc cell, Gender sensitivity committee/ Anti sexual Harassment, NSS, Anti Ragging cell, Guidance and placement/Counseling Committee, Grievance and Redressal Cell, Debate Club/Cultural and fine arts Committee Cell, Research Committee, Seminar/Workshop/Conference Committee,

National festival committees, Hostel Committee etc. Administration and functioning of each and every department is decentralized. Departmental meeting are held in every department and head of departments are authorized to take the decision for the allocation of syllabus, distribution of classes, conduction of curriculum based student seminar, conduction of tests, preparation of academic calendar, projects and assignments. All important information are communicated through regular offline / online meeting. Each committee as RUSA, AISHE, IQAC etc headed by the principals, consists of coordinator and members. The college administration delegates authority of heads of the departments for giving requirements of the department and students. The according to the requirements of the departments and students. The according to the requirement of the respective departments the funds allocated are utilized for purchase of books and up gradation of infrastructure, laboratory equipments and all the other items related to the enhancement of the quality of teaching and learning process.

File Description	Documents
Paste link for additional information	http://mahilacollege.in/
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The admission process UG & PG through multistage process. At first the aspirants have to apply online (Through Chancellor Portal). Then on the basis of merit the applicants college was allotted after then it was scrutiny by the dean, Students welfare of the concerned University. Finally the list was prepared by the respective HODs of each department and the merit list was displayed on the college notice board as well as marked purpose. Also time limit was given for any kind of grievance at last through scrutiny of original documents the students were allocated for admission with fees received by the university. The admission process for B.Ed. course was on centralized process. The admission process is a entrance basis and the Examination conducted by Jharkhand Combined Entrance Competitive Examination Board (JCECEB). But due to Covid-19 SOP, the entrance was not conducted by JCECEB. Finally the merit list was sent through mail respective colleges for admission The College authority, made a committee named as admission committee for scrutinization of documents

finally admission was done by deposition of required document and fees prescribed by the Concerned University.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	https://jharkhanduniversities.nic.in/home%20&%20https://jceceb.jharkhand.gov.in/
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Mahila College promotes a culture of decentralize & participative management while planning for the future growth and development of the institution. Principal and IQAC chalk out various feasible strategies for up gradation of the college. These plans and policies are communicated to the Head of various departments of the college by the Principal. Mahila College, Chaibasa is the only female institution of West Singhbhum district in Jharkhand state . It was established on 02nd October, 1969. Soon after the establishment it was declared as deficit Grant College in 1970 by the state government. The college has been included in the list of University Grants commission, New Delhi Under section 2(f)/12(B) of the U.G.C. act. It has been converted into a constituent unit of Ranchi University in 1980; and at present it is a constituent unit of Kolhan University. Principal, HODs and other administrative officers along the members of the different committees contributes their valuable suggestions for the development of the institution.

File Description	Documents
Paste link for additional information	http://mahilacollege.in/
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance

A. All of the above

and Accounts Student Admission and Support Examination

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Mahila College, Chaibasa has effective welfare measures for teaching and non-teaching staff. Teaching staff of the institution get the facility of Provident Fund, Group Insurance, Medical Allowances and House Rent. Mahila College, Chaibasa provides the facilities of Employees provident fund, Group insurance, Medical Allowance and Loan without interest to the non-teaching staffs. Also a non registered welfare team of the college is working to help the needy staffs at the time of financial need.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

02

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Institutions Performance Appraisal System for tracking the performance of the faculty and non-teaching staff through personal interface as when required, monitoring of registers and records (Hard Copy and Soft copy) maintained by the General Section. During Covid-19 Pandemic performance report was sent by each and every faculty member through respective HODs to the Principal's office highlighting details of each and every class and activities tests and tutorials, mid sem exams, practical and project assignments. Consolidated and comprehensive report of every activity, webinar, lecture series, workshop in the departments. The Principal holds frequent offline and online meeting with the staff, HODs and Non-Teaching staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Mahila College Chaibasa has well defined strategies and procedure for the mobilization of funds needed for development. Timely proposal are prepared and submitted to obtain funds from government agencies. This has had helped Mahila College to get

RUSA funds. The external audit is conducted by the college with AG office of Jharkhand government. The details regarding the audit is maintained by the college account section for further reference in future. The institute's whole financial in the accounting activities are subject to a statutory audit.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college has comprehensive mechanism to collect various funds and financial support offered by the government of Jharkhand and central government. The fund allotted from the central government includes UGC, RUSA , prostate government in pooja khan state highway education council state government 14 nss 14 the nxxn it functioning also originated from central government baystate government state government intern distribute the fun of different universities under government of Jharkhand. Fund acquired through RUSA and government sources through university are utilised to provide various infrastructural facilities and maintenance, procurement and repair of equipment providing sports promotion , cultural and creative activities and library expenses.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies through departmental seminars and various awareness programs. Internal Quality Assurance Cell organises the Faculty Enrichment Programme also for teaching and non teaching.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Internal Quality Assurance Cell organises the seminar, workshop, debate and other enrichment program for students , teaching and non teaching program.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit

C. Any 2 of the above

recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Mahila College is a women's college dedicated to providing quality education to Rural and Urban girls and supporting them in every possible way to nurture their personalities. Specific facilities provided in term of :

1. Safety and security: Safety and security of woman is ensured by security system by Security Guard.
2. Common room facility : Common room is also available for all students also leave a separate washroom. the college has installed many sanitary pad dispensing machines to promote health and hygiene among all students.
3. Counseling : Our faculty members are always available to provide counseling to the students our faculty members give lecture from time to time and clear the confusion. In addition to these the college has Anti Ragging committee and Grievance Rederssal Cell where the students can submit. Written complaints for any kind of harassment. Necessary action is also taken by the committee.

File Description	Documents
Annual gender sensitization action plan	Awareness programs and workshops on gender sensitivity are regularly organized in the campus and nearby places by the students and faculty members to make them aware towards women issues in order to enhance women empowerment.
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management Solid waste either kitchen and Garden waste and other are used to make the compost in the compost pit. Waste paper material is sent by recycling.

*** Liquid waste management - Negligible amount of liquid waste is produced by the institution.**

*** Bio medical waste management - Biomedical waste is not produced by the college.**

*** E-waste management- Computer & others e-waste is sent to recycling units.**

* Waste recycling system - we have decompose pit for solid waste like kitchen waste and garden waste and the compost is used as fertilizer in the campus.

* Hazardous Chemicals and radio active waste management Hazardous Chemicals and radioactive waste are not produced by the Institution.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: C. Any 2 of the above

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Institution provides an inclusive environment for its NSS Programme officers and volunteers by organizing several events as observance of Independence day & observance of Republic Day etc.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The Institution tries to inculcate the constitutional obligations, values, rights, duties and responsibilities and love for nation among the students and its employees to make them responsible citizen by celebrating various national festivals like Republic Day, Independence Day, Gandhi Jayanti and Various National programmes was organized by NSS Mahila College, Chaibasa.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Mahila College,Chaibasa is highly dedicated to celebrate different activities through NSS wing, like Kargil Shaheed Diwas, Women Equality Day, International Womens' Day ,Awareness on to save girl child , Constitution Day , National Integration Day, World Aids Day, International Yoga Day, Swachh Bharat Mission Programme, Fit India Movement, Army Day, Ek Bharat Shreth Bharat, National Youth Day, National Voters Day, Road Safety Week, various National festivals , Jharkhand Establishment Day, Poshan pakhwada, National Science Day etc.. Also Institution Celebrates various regional festivals like Maghe parab, Rojo Parab,Sarhul ,Tusu Parab , Baishakhi etc.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1) Mentoring System for Students

a) The mentors encourage the students to participate in CCA and sports.

b) Their academic performance and other activities are all recorded.

c) The mentors also keep in touch with the parents on their attendance, test performance,

fee payment, examinations etc.

d) The mentors also counsel the students in need of emotional problems.

e) When the students have any problem in any department either with the staff or with

work completion the mentors speak with the respective staff and sorts out the problem.

f) Mentors take special care of weak students, who are given advice on how to study,

prepare a time table for study and clarify the doubts and also given notes to study.

e) Mentor takes the progress of counseling of students by mentors.

f) Students problems are discussed with the departmental heads, other faculties and

necessary action taken to solve it.

2) Student Centric Teaching Learning Process:

In order to make teaching learning process student centric, different strategies are adopted which

are enlisted below:

a) Proper information about the course undertaken.

b) Filling up the knowledge gap.

c) Identification of slow and Advanced learners.

d) Emphasis on learning by doing.

e) Incorporation of ICT in teaching learning.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Mahila College, Chaibasa is the only female institution in the district of West Singhbhum of Jharkhand state. UG courses in Arts and Science stream, vocational courses like BCA and B.Ed., master degree in Hindi and History with a total number of strength is 2110 having ST category 1325 students, SC category 106, OBC category 475 and from general category a total number of 204 students were studied during the session 2021-2022.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Mahila College, Chaibasa is a Constituent unit of Kolhan University, Chaibasa, Jharkhand. Mahila College, Chaibasa has introduced CBCS system in the year 2017 & our college has adopted this system also. In this system six mid semester exams & six final semester exams are held under graduate programme, four mid semester exams and four final semester exams are held in Post Graduate programme and four mid semester and four final semester exams are held in B.Ed. programme. Classes are run according to academic routine & Calendar. There is a master routine prepared by all deptt. There is a separate student attendance register. Deptt. make a discipline for all the students to maintain at least 75% attendance. Practical classes. Educational tour, field work, school internship is a normal activities by deptt. Students of B.Ed., Geography deptt., And Zoology deptt have been attending field trip in every session & submit their reports. All students prepare Power point presentation & performing well. IQAC has enhanced the quality in the campus not only among the teachers but also among the students.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	http://mahilacollege.in/

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

An academic Calendar prepared by the Institution under the supervision of IQAC. When Kolhan University published the academic calendar & Holiday list, the college with the help of this calendar prepare all schedule. The hard copy of this calendar is served to all departments head and the concerned teachers. It is also posted in the college website. This calendar commits of various events and activities like NSS. Tentative schedule of Internal/ External examination, field

visit, National level programme, programme on social issues, holidays. Some activities, Seminars, Workshops are excluded from this calendar because it is organised in short notices. Internal Semester examinations are conducted as per schedule as outlined in the academic calendar, but final semester examinations date are announced by the University so the tentative date of this exam can be given in academic calendar. The academic calendar is printed and pasted not only in the examination department but also in various department notice board.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	http://mahilacollege.in/

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

21

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Mahila College, Chaibasa being a women's college the institution maintain a number of cells like women's welfare

cell, Gender sensitivity committee / Anti sexual Harassment Cell, Anti Ragging Cell, Grievance and Redressal cell to address cross cutting issues related to gender. Environmental studies are part of the curriculum. All the members of the institution as well as students are maintain discipline to aware and to keep a lush green environment. All are respecting each other by saluting greeting etc. Also our college areas and adopted village through NSS wings ,how to keep a healthy environment, disease free environment, avoid to use plastic bag, to use dustbin and many more. All of the members are highly entrusted and devoted towards their responsibility..

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

02

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	No File Uploaded

1.3.3 - Number of students undertaking project work/field work/ internships

200	
File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded
1.4 - Feedback System	
1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	C. Any 2 of the above
File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded
1.4.2 - Feedback process of the Institution may be classified as follows	D. Feedback collected
File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of sanctioned seats during the year	

2110	
File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)	
2.1.2.1 - Number of actual students admitted from the reserved categories during the year	
1906	
File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File
2.2 - Catering to Student Diversity	
2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners	
<p>The Institution access the learning level of the students and organizes special programmes for advanced learners and slow learners by holding tutorial and remedial classes. The advanced learner also extent support and cooperation to the slow learners by sharing their notes and guiding them in their project & assignments, Mid sem exams, class test, practical and viva, projects, Assignments are methods used for assessing the learning level of the students. During the pandemic period all the process was done on online mode. frequently Online class taken by the all teachers.</p>	
File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File
2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)	

Number of Students	Number of Teachers
2110	22

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The College lays emphasis on students -Centric teaching learning process by adopting methodologies such as practical examinations, project work, internship etc. where students get first hand knowledge of their specific abilities, develop skills and clarify their queries. Group discussion, Debate, Seminar is encouraged which helps in promoting participative learning and problem solving skills of the students. During the pandemic period all the process was done on online. Frequently online classes taken by all the teachers.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT has been used individually by the faculties of Mahila College, Chaibasa during the Covid period and there after. All teachers at Mahila College, Chaibasa use ICT enabled looks like power point presentations, Self-centered audio-video tutorials, learning management systems like Google classrooms, social media like YouTube and whatsapp and online teaching application like, zoom Google meet etc for conducting UG, PG and Vocational courses. In addition to the curriculum seminars, debates and quizzes were arranged by the faculty so that the students could be intellectually benefited. Video lectures were uploaded on the faculties on YouTube channel, which is available on the college website in the form of a digital library being used by the students even today.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

28

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

22

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

01

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	No File Uploaded

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

203

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The Institution emphasizes on curriculum based continuous internal assessment and evaluation to accurately identify a students pattern of performance and growth. The performance & evaluation of students is done based on mid semester assessments and end semester assessment. The Schedules of internal or mid semester exams are communicated to the students and faculty by the principal. They are evaluated and marks obtained are maintained in the Register. Marks are also assigned for project and assignments. The cumulative marks which includes mid-semester marks, project evaluation marks and attendance marks are entered in marks foil sent by the university before the End semester University examination. Besides mid sem and end sem, each departments conducts class test, quizzes, practical & viva, project & Assignemnts. Continuous assessment a form of educational examination that evaluates a students progress throught out a prescribed course.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Specific cases of students relating to internal examination related grievances deal by the head of department concerned with departmental colleagues and the matter is reported to the principal. Retest and re-examination is conducted as and when required for improvement. Regular monitoring, personalized counseling, Academic guidance and examination related guidance is given to the students from time to time so that they are well prepared with the examination pattern.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The performance of students was judged through evaluation process both internally and externally the college authority has responsible to conduct internal examination based on curriculum. Before beginning of the course, information message was passed to each and every students of the department through induction meeting. The students were aware on course structure and distribution of marks, The course details was presented through paper point by the Head of the respective departments during the course, students were assigned project work & field work.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

As the programme outcomes (POs) and course outcomes (COs) are essential components of any institution, so the institution has focused on such enrichment to improve the POs, the teachers are using a constructivist approach and learner-centred approach. Semester examination and internal examination are direct measures of assessing students' learning outcomes and course outcomes. Placement Cell of the College is active to provide campus as well as campus placement. All the courses were evaluated internally as well as externally. The progress of students' performance is increasing gradually from all the departments of the college; also topped is University examination.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

620

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[NA](#)

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

NIL

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	No File Uploaded

3.2.2 - Number of books and chapters in edited volumes/books published and papers

published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

01

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The College organizes a number of extension activities in the neighborhood community to create awareness and sensitize the students towards community and societal need. The National Service scheme of Mahila College, Chaibasa having four units and programme officers lead the students in offering their services to the neighbourhood community & adopted village. Even during the lockdown the NSS Volunteers sensitized the neighborhood community on safety measures, wearing of mask, frequent hand washing, cleanliness and hygiene and maintaining social distance. Food was distributed by the volunteers. Volunteers provided free education in remote area of West Singhbhum District. NSS organizes awareness drives on social issues like General Cleanliness, tree plantation, water Conservation, Beti bachoo-Beti padhao, from time to time Road safety awareness, Aids awareness drives etc. Gender Sensitization programme. It promotes institute neighborhood relationship, leadership skills in the students and instill & Self confidence.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

60

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	No File Uploaded

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

100

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

02

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

01

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College infrastructure has two wings namely Administrative building and Academic building. The Administrative building and equips with number of Computers as computing equipment well equipped furniture, equipped separate rooms, Principal Chamber, IQAC room, Account section, General counters, Solar battery storage, staff common room, examination block etc. Secondly, Academic building is categories as Arts Block, Science Block, Vocational (B.Ed.) Block & ICT block. All blocks are equipped with computers & projectors. The College has Language laboratory, ICT Laboratory with Wi-Fi connectivity. The Science laboratories having adequate instrumentation facilities, also for social science laboratories too. The college having ramp for divyaang persons. Playground, Jalminar, waiting shed, open field sitting shed etc are available inside the campus of the college. Safe drinking water facilities, appropriate sitting arrangement in the classrooms of all the departments , Multipurpose hall is regularly used to conduct workshop, seminar, symposium and different co-curricular activities. Teachers are using ICT resources.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution is organising different activities like National Youth Day, Teachers' Day, National Womens' Day, International Yoga Day, National festivals, Human Rights Day etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://mahilacollege.in/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

10	
4.1.3.1 - Number of classrooms and seminar halls with ICT facilities	
10	
File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File
4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)	
4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)	
0	
File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded
4.2 - Library as a Learning Resource	
4.2.1 - Library is automated using Integrated Library Management System (ILMS)	
Integrated Library Managment System Not available.	
File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	E. None of the above
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File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

219

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The academic building of the college provides access to internet service (Rail-Tel) through LAN and Wi-Fi with download speed of mbps 23.6 and upload speed 0.45 mbps.number of Wi-Fi access points were also increased. all classrooms have access to wifi facility. Hardware upgradation and procurement of new computer system with latest configuration , projector etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

48

File Description	Documents
Upload any additional information	View File
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

C.10 - 30MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Almost core is taken to ensure proper use of physical Academic and support facilities available in the college. Our College management is to provide quality education to the rural and urban and tribal students specially women. Our college has created a learner centric environment .The institution has security arrangement with guards working day and night. The college has adequate classrooms and multipurpose hall and ICT facilities. The college has own language lab and may well equipped laboratories. The institute maintains green and clean ecofriendly campus with solar power grid installation on academic building energy consumption. The institution has appointed staff to maintain cleanliness of the campus with the indoor and outdoor sports facilities and regular training in sports. students have won in various sports under university level..02 water tower (JAL MEENAR) in the college campus. Sanitary Napkin vending machine are available for the students. Canteen, Common room and book facilities are proposed by the college authority.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://mahilacollege.in/

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1573

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	No File Uploaded

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

C. 2 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

25

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

250

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

02

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institution is dedicated to the cause of grooming young girls by providing them education and supporting them in every possible way to nurture their personalities. The institution has a well structured system which ensures the participation and representation of students in all the curricular and extra curricular activities organized by the Institution. Various department selects students representative who are instrumental in the online dissemination of information and the planning and execution of online co-curricular and extra curricular activities through virtual platforms like zoom, Google meet.

Committee representatives who are actively contribute to the overall success of the various events and programmes. The students representatives regularly coordinate with the teachers and under the guidance and supervision of the Principal. Independence Day, Republic Day, Constitution Day, Rashtriya Ekta Diwas, Hindi Diwas, International Yoga Day, NSS Activities etc. are successfully organized through the active participation of the students. In this way the talent, creative skills and the leadership traits of the students were nurtured and students were empowered even during the pandemic situation.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

09

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

There is no registered alumni association of our college however a functioning Alumni Association is working for the

welfare of the institution. Alumni has worked for plantation in the college campus. Time to time alumni has organized awareness programmes like environmental awareness, health check up camp, slum area visit and distribution of study materials, sanitation, gender issues etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision : "Transform the less privileged rural women into a Potential Human resource compatible to changing global socio-economic milieu through effective learning, teaching & extension." "To create a student-focused learning environment where the humanities and natural and social sciences establish a broad base of inquiry, where disciplinary and independent studies provide learning depth, and where applied studies in both the general studies and majors' curricula require students to link theoretical understanding with contemporary issues and challenges facing Asia and the world." "To focus student learning on the acquisition of intellectual abilities, reflective personal growth, leadership abilities, and a service-oriented outlook."**Mission :** To educate women to become highly motivated an effective professionals, leaders, and service-oriented citizens. To provide a vibrant and diverse residential learning community where highly talented women and those with uncommon potential from many cultural and religious backgrounds can grow both intellectually and personally. To ensure emancipation of women through quality education. To eradicate rural poverty with focus on women education. To Endeavour for

effective channelization of the potentialities of human resources through optimal utilization of available resources. To inculcate the spirit of cooperation and healthy competition amongst the students. To channelize the energy of students towards creativity, team spirit and service with dedication, devotion and discipline. To assist in character building by propagating human and ethical values in the students.

File Description	Documents
Paste link for additional information	http://mahilacollege.in/
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College Promotes a culture of decentralization and participative management through the formation of different group and committees like Steering Committee, College development Committee, Purchasing Committee, Infrastructural committee. Women welfare/Safety committee/ ST/Sc cell, Gender sensitivity committee/ Anti sexual Harassment, NSS, Anti Ragging cell, Guidance and placement/Counseling Committee, Grievance and Redressal Cell, Debate Club/Cultural and fine arts Committee Cell, Research Committee, Seminar/Workshop/Conference Committee, National festival committees, Hostel Committee etc. Administration and functioning of each and every department is decentralized. Departmental meeting are held in every department and head of departments are authorized to take the decision for the allocation of syllabus, distribution of classes, conduction of curriculum based student seminar, conduction of tests, preparation of academic calendar, projects and assignments. All important information are communicated through regular offline / online meeting. Each committee as RUSA, AISHE, IQAC etc headed by the principals, consists of coordinator and members. The college administration delegates authority of heads of the departments for giving requirements of the department and students. The according to the requirements of the departments and students. The according to the requirement of the respective departments the funds allocated are utilized for purchase of books and up gradation of infrastructure, laboratory equipments and all the other items related to the enhancement of the quality of teaching and learning process.

File Description	Documents
Paste link for additional information	http://mahilacollege.in/
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The admission process UG & PG through multistage process. At first the aspirants have to apply online (Through Chancellor Portal). Then on the basis of merit the applicants college was allotted after then it was scrutiny by the dean, Students welfare of the concerned University. Finally the list was prepared by the respective HODs of each department and the merit list was displayed on the college notice board as well as marked purpose. Also time limit was given for any kind of grievance at last through scrutiny of original documents the students were allocated for admission with fees received by the university. The admission process for B.Ed. course was on centralized process. The admission process is a entrance basis and the Examination conducted by Jharkhand Combined Entrance Competitive Examination Board (JCECEB). But due to Covid-19 SOP, the entrance was not conducted by JCECEB. Finally the merit list was sent through mail respective colleges for admission The College authority, made a committee named as admission committee for scrutinization of documents finally admission was done by deposition of required document and fees prescribed by the Concerned University.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	https://jharkhanduniversities.nic.in/home%20&%20https://jceceb.jharkhand.gov.in/
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Mahila College promotes a culture of decentralize &

participative management while planning for the future growth and development of the institution. Principal and IQAC chalk out various feasible strategies for up gradation of the college. These plans and policies are communicated to the Head of various departments of the college by the Principal. Mahila College, Chaibasa is the only female institution of West Singhbhum district in Jharkhand state . It was established on 02nd October, 1969. Soon after the establishment it was declared as deficit Grant College in 1970 by the state government. The college has been included in the list of University Grants commission, New Delhi Under section 2(f)/12(B) of the U.G.C. act. It has been converted into a constituent unit of Ranchi University in 1980; and at present it is a constituent unit of Kolhan University. Principal, HODs and other administrative officers along the members of the different committees contributes their valuable suggestions for the development of the institution.

File Description	Documents
Paste link for additional information	http://mahilacollege.in/
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Mahila College, Chaibasa has effective welfare measures for teaching and non-teaching staff. Teaching staff of the institution get the facility of Provident Fund, Group Insurance, Medical Allowances and House Rent. Mahila College, Chaibasa provides the facilities of Employees provident fund, Group insurance, Medical Allowance and Loan without interest to the non-teaching staffs. Also a non registered welfare team of the college is working to help the needy staffs at the time of financial need.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

02

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Institutions Performance Appraisal System for tracking the performance of the faculty and non-teaching staff through personal interface as when required, monitoring of registers

and records (Hard Copy and Soft copy) maintained by the General Section. During Covid-19 Pandemic performance report was sent by each and every faculty member through respective HODs to the Principal's office highlighting details of each and every class and activities tests and tutorials, mid sem exams, practical and project assignments. Consolidated and comprehensive report of every activity, webinar, lecture series, workshop in the departments. The Principal holds frequent offline and online meeting with the staff, HODs and Non-Teaching staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Mahila College Chaibasa has well defined strategies and procedure for the mobilization of funds needed for development. Timely proposal are prepared and submitted to obtain funds from government agencies. This has had helped Mahila College to get RUSA funds. The external audit is conducted by the college with AG office of Jharkhand government. The details regarding the audit is maintained by the college account section for further reference in future. The institute's whole financial in the accounting activities are subject to a statutory audit.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college has comprehensive mechanism to collect various funds and financial support offered by the government of Jharkhand and central government. The fund allotted from the central government includes UGC, RUSA , prostate government in pooja khan state highway education council state government 14 nss 14 the nxxn it functioning also originated from central government baystate government state government intern distribute the fun of different universities under government of Jharkhand. Fund acquired through RUSA and government sources through university are utilised to provide various infrastructural facilities and maintenance, procurement and repair of equipment providing sports promotion , cultural and creative activities and library expenses.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies through departmental seminars and various awareness programs. Internal Quality Assurance Cell organises the Faculty Enrichment Programme also for teaching and non teaching.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Internal Quality Assurance Cell organises the seminar, workshop, debate and other enrichment program for students , teaching and non teaching program.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES**7.1 - Institutional Values and Social Responsibilities****7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year**

Mahila College is a women's college dedicated to providing quality education to Rural and Urban girls and supporting them in every possible way to nurture their personalities. Specific facilities provided in term of :

1. Safety and security: Safety and security of woman is ensured by security system by Security Guard.
2. Common room facility : Common room is also available for all students also leave a separate washroom. the college has installed many sanitary pad dispensing machines to promote health and hygiene among all students.
3. Counseling : Our faculty members are always available to provide counseling to the students our faculty members give lecture from time to time and clear the confusion. In addition to these the college has Anti Ragging committee and Grievance Rederssal Cell where the students can submit. Written complaints for any kind of harassment. Necessary action is also taken by the committee.

File Description	Documents
Annual gender sensitization action plan	<u>Awareness programs and workshops on gender sensitivity are regularly organized in the campus and nearby places by the students and faculty members to make them aware towards women issues in order to enhance women empowerment.</u>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management Solid waste either kitchen and Garden waste and other are used to make the compost in the compost pit. Waste paper material is sent by recycling.

* **Liquid waste management** - Negligible amount of liquid waste is produced by the institution.

* **Bio medical waste management** - Biomedical waste is not produced by the college.

* **E-waste management-** Computer & others e-waste is sent to recycling units.

* **Waste recycling system** - we have decompose pit for solid waste like kitchen waste and garden waste and the compost is used as fertilizer in the campus.

* **Hazardous Chemicals and radio active waste management**
Hazardous Chemicals and radioactive waste are not produced by the Institution.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge

B. Any 3 of the above

Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	
File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	View File
7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: <ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants 	C. Any 2 of the above
File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

<p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</p>	<p>D. Any 1 of the above</p>
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File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Institution provides an inclusive environment for its NSS Programme officers and volunteers by organizing several events as observance of Independence day & observance of Republic Day etc.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The Institution tries to inculcate the constitutional obligations, values, rights, duties and responsibilities and love for nation among the students and its employees to make them responsible citizen by celebrating various national festivals like Republic Day, Independence Day, Gandhi Jayanti and Various National programmes was organized by NSS Mahila College, Chaibasa.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Mahila College, Chaibasa is highly dedicated to celebrate different activities through NSS wing, like Kargil Shaheed Diwas, Women Equality Day, International Womens' Day ,Awareness on to save girl child , Constitution Day , National Integration Day, World Aids Day, International Yoga Day, Swachh Bharat Mission Programme, Fit India Movement, Army Day, Ek Bharat Shreth Bharat, National Youth Day, National Voters Day, Road Safety Week, various National festivals , Jharkhand Establishment Day, Poshan pakhwada, National Science Day etc.. Also Institution Celebrates various regional festivals like Maghe parab, Rojo Parab, Sarhul ,Tusu Parab , Baishakhi etc.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1) Mentoring System for Students

a) The mentors encourage the students to participate in CCA

and sports.

b) Their academic performance and other activities are all recorded.

c) The mentors also keep in touch with the parents on their attendance, test performance,

fee payment, examinations etc.

d) The mentors also counsel the students in need of emotional problems.

e) When the students have any problem in any department either with the staff or with

work completion the mentors speak with the respective staff and sorts out the problem.

f) Mentors take special care of weak students, who are given advice on how to study,

prepare a time table for study and clarify the doubts and also given notes to study.

e) Mentor takes the progress of counseling of students by mentors.

f) Students problems are discussed with the departmental heads, other faculties and

necessary action taken to solve it.

2) Student Centric Teaching Learning Process:

In order to make teaching learning process student centric, different strategies are adopted which

are enlisted below:

a) Proper information about the course undertaken.

b) Filling up the knowledge gap.

c) Identification of Slow and Advanced learners.

d) **Emphasis on learning by doing.**

e) **Incorporation of ICT in teaching learning.**

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Mahila College, Chaibasa is the only female institution in the district of West Singhbhum of Jharkhand state. UG courses in Arts and Science stream, vocational courses like BCA and B.Ed., master degree in Hindi and History with a total number of strength is 2110 having ST category 1325 students, SC category 106, OBC category 475 and from general category a total number of 204 students were studied during the session 2021-2022.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

The College plans to take up the following initiatives in the next academic year: 1) To facilitate all the departments with equipments to conduct teaching learning process and to and to install smart board for every classroom. 2) To enrich the central library with novel and variety learning resources and set up talking room inside the library and to make access e-library and infolibnet platform for every students. 3) Beautification of campus. 4) Enhancement of infrastructure facilities of the college. 5) To fencing road and outside of every department. 6) To provide CCTV camera in every classroom. 7) Construction of toilets for disabled person. 8) Facilitate safe drinking water facility with RO and chilled water. 9) Reconstruction of open stage in college campus.. 10) Reconstruction of college canteen. 11) Frequent interaction with students to know their basic problem and difficulties concerning learning and environment.

